



Town of Great Barrington Town Manager's Office

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DRAFT FY27 Budget Action Calendar (Last Updated December 11, 2025)

Date	Action Item
Monday, Nov. 3, 2025	FY27 Financial Policy Draft Approved by Select Board
Wednesday, Nov. 5, 2025	Community Preservation Step 1 Applications Due
Monday, Nov. 10, 2025	Community Preservation Step 1 Review of FY27 Proposals
Monday, Nov. 17, 2025	FY26 Tax Classification Select Board Public Hearing
Dec 2-19, 2025	Department Heads meet with Town Manager on Prelim Budget Review - FY26 Status and conceptual FY27 Operating, Capital (over \$15k), and any changes
Wednesday, Dec. 3, 2025	Community Preservation Step 2 Applications Due
Friday, Dec. 5, 2025	Town Manager issues instructions and forms to Municipal Departments for FY27 Operating & Capital budgets
Dec 9-10, 18, 2025	Community Preservation Step 2 Review of FY27 Proposals
Monday, Dec. 15, 2025	Select Board and Finance Committee joint Mtg to approve FY27 Financial Policy
Wednesday, Jan. 7, 2026	Department Heads submit any proposed FY27 position changes with supporting justification to Town Manager
Friday, Jan. 9, 2026	Department Heads submit proposed FY27 Operating Budgets
Monday, Jan 12, 2026	Select Board designate Annual Town Meeting date, time and place, opening Citizen Petition Time, and designating Annual Town Election date, time and place. (Deadline: March 1st - §41-1, §41-2 Town By-laws)
Thursday, Jan. 15, 2026	Departments submit FY27 Capital Requests with supporting forms, photos, cost estimates, and FY27-31 Capital Improvements Projects (CIP) to Town Manager
	Department Heads submit proposed FY27 fee change requests to Town Manager
Tuesday, Jan 27, 2026	Town Manager and Department Head CIP Review Workshop
TBD mid-late Jan 2026	External assessments submitted to the Town Manager (school, retirement board, health insurance, dist. dept. of veterans' services, voc-ed tuition estimate, southern Berkshire volunteer ambulance, etc.)
Monday, Feb. 2, 2026	Community Preservation submits list of recommended FY27 grant appropriations to Town Manager.
Tuesday, Feb. 3, 2026	Joint Meeting with Select Board and Finance Cmte. Town Manager presents FY26 Financial Standing and FY27 Forecast, to-date.
Tuesday, Feb. 10, 2026	Citizen Petition Deadline. (No less than 30 calendar days - §41-15 Town By-laws)
Friday, Feb. 13, 2026	Town Manager submits proposed FY27 Budget to Select Board and Finance Cmte.
February 24-25, 2026	1 st Round Budget Presentations – Joint with Select Board and Finance Cmte. (Operating)
March 3-4, 2026	2 nd Round Budget Presentations – Joint with Select Board and Finance Cmte. (Capital)
Monday, Mar. 23, 2026	1 st Round Town Meeting Warrant Article Presentations incld. CPC Rec. Articles
Tuesday, April 14, 2026	Joint Budget Public Hearing, and cont. Town Meeting Warrant Article Presentations. **Finalize the Warrant**
Friday, April 24, 2026	Attested copy of ATM warrant posting at least 7 days before ATM (§41-5 Town By-laws)
Saturday, May 2, 2026	Annual Town Meeting
Tuesday, May 12, 2026	Annual Town Election
Monday, May 18, 2026	Tentative FY27 Select Board Fee Public Hearing

SB/FINCOM Action	Town Mgr Action	Town Staff Action	External Agency Action	CPC Action	GB Citizen Action
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