

# GREAT BARRINGTON HOUSING AUTHORITY

Board Meeting

July 19, 2012

Minutes

MEMBERS PRESENT: William Drumm, Dana DelGrande, Ariane Blanchard

MEMBERS ABSENT: Deborah Salem

OTHERS PRESENT: Barbara Heaphy, Richard Sena

The meeting was called to order by William Drumm at 2:35 p.m. Richard Sena is sitting in to possibly join the board.

## Minutes:

Motion was made by Ariane, seconded by Dana to accept the minutes of the June regular meeting. All members voted in favor.

## Check Register:

Motion made by Dana, seconded by Ariane to accept the June check register. All members voted in favor.

## Executive Director's Report:

Applications on file are listed on report.

We are 100% occupied. We will have a vacancy in Flagrock at the end of July.

Accounts receivable – Past tenant continues to pay. The majority of the amount owed by the families is one family who has been served a 30 day notice to be evicted for failure to report income and failure to pay rent. The one elderly tenant owing is a past tenant whose son has been notified but has not responded.

Capital Needs Projects:

Bathroom exhaust fans at Flagrock – A notice to proceed was signed on June 29<sup>th</sup> with Moran Mechanical to replace the motors to the exhaust fans on the second floor of the elderly apartments. The fans were ordered but haven't come in yet. Once they come in, it will only take a few days to install them. The sitework at Brookside has not gone out to bid yet. We are looking at work starting in the fall.

## Dewey Court Update:

There's nothing new from Brad Gordon on the Sheffield Property. My asset manager from DHCD, Mirna Rodriquez came yesterday for her yearly site visit. I spoke to her about the Sheffield proposal. She said that since the Commission Report just came out, DHCD wants to wait on this. This report just came out on public housing reform. It is recommending regionalization of small housing authorities with under 200 units. As we talked, Mirna agreed that the Dewey Court concept makes sense and we should move forward. She plans on speaking with Lizbeth Heyer when she gets back. Ms. Heyer is the one from DHCD who would come out and discuss the Sheffield proposal with us.

A question was asked about the current maintenance man in Sheffield. Would his job be affected if we took over Dewey Court since he is a relative of Dana's? We all agreed that it wouldn't be an issue since he is already employed but we really don't know what would happen.

Motion made by Ariane, seconded by Bill to accept the Executive Director's report. All members voted in favor.

The Community Garden is doing very well. Everything is growing. Not as much was planted this season.

Richard Sena told the board that he was interested in giving back to the community he works in and would be very interested in sitting on the Housing Authority board. However, he did mention that he lives in Lee which could be an issue and will be looked in to.

Next meeting – August 16, 2012

Motion made by Dana, seconded by Ariane to adjourn at 3:05 p.m.

All members voted in favor.

*Bonnie All H. M., secretary*