

## GREAT BARRINGTON HOUSING AUTHORITY

Board Meeting

June 19, 2014

Minutes

MEMBERS PRESENT: Deborah Salem, Ariane Blanchard, Ann Condon, Veronica Cunningham

MEMBERS ABSENT: Richard Needelman

OTHERS PRESENT: Barbara Heaphy

The meeting was called to order by Deborah Salem at 2:16 p.m.

### **Minutes:**

Motion made by Ariane seconded by Deborah to accept the May, 2014 minutes. All members voted in favor.

### **Check Register:**

After Barbara answered questions about specific checks to vendors, Ariane made a motion to accept the check register. Veronica seconded it. All members voted in favor.

### **Executive Director's Report:**

Barbara reported on the number of vacancies, applications on file and accounts receivable.

### **Dewey Court:**

The three bedroom vacant unit is complete and ready for occupancy. A family will be moving in July 1<sup>st</sup>. The Drainage job will start in a few weeks. It should be complete by mid- July.

### **Capital Improvement Plan:**

The projects we will be looking at in the upcoming approved plan are: bathroom fans at Brookside Manor, Phase 1- window replacement in the family units and gutters and downspouts at Brookside Manor.

### **Election of Officers:**

Deborah said that she is interested in serving as chairman again. Ariane is interested in continuing to be the vice-chairman. Motion made by Ariane, seconded by Veronica to approve Deborah to serve as chairman. All members voted in favor. Ariane said she is interested in serving as treasurer. It would be convenient for her and Barbara to sign checks every week because she is a tenant here. Deborah said she would like to continue signing checks since she comes anyway to discuss the agenda with Barbara. The bylaws state that both chairman and treasurer are authorized to sign checks. Barbara is authorized as well.

After much discussion, the board decided to table elections until next meeting because Richard Needelman is not present and he should participate in the voting.

### **Meeting day change:**

Deborah made a motion to change the regular board meeting date from the third Thursday of the month to the fourth Thursday. This would be to accommodate Richard Needelman. Ann seconded it. All members voted in favor.

**Solar Energy Update:**

Jeffery Bessom of RGS Energy is looking into virtual net metering with a solar farm being developed in Munson, MA. It is also affiliated with National Grid. We don't have enough land to set up solar panels on our properties. DHCD highly encourages going solar and other Housing Authorities in the state have done so.

**Board Member Training:**

Atty. Patricia Lafore offers a Board training and prefers to do it on the day of a meeting before the board meeting. It takes about an hour and a half. Everyone's in favor of a training and Barbara will schedule one with Patricia.

Ann mentioned that several tenants at Brookside reported that our trash pickup company is not separating recyclables when throwing into truck. Everything goes in together. Barbara will look into this.

Motion made by Ariane, seconded by Veronica to adjourn at 3:16. All members voted in favor.

Next meeting is July 24, 2014.