

**TOWN OF GREAT BARRINGTON**

**Application for a Special Permit  
to the Selectboard or Planning Board**

FORM SP-2  
Long Form  
REV. 05-2024

FOR OFFICE USE ONLY

Number Assigned \_\_\_\_\_ Date Received \_\_\_\_\_  
Special Permit Granting Authority \_\_\_\_\_  
Copy to Recommending Boards \_\_\_\_\_  
Advertised \_\_\_\_\_ & \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Fee: \$350.00 Paid: \_\_\_\_\_

APPLICATION FOR SPECIAL  
PERMIT UNDER TOWN ZONING  
BYLAWS FOR TOWN OF  
GREAT BARRINGTON,  
MASSACHUSETTS

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**IDENTITY OF PROPERTY:** MAP \_\_\_\_\_ LOT \_\_\_\_\_ BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

Address of property: \_\_\_\_\_

Zoning District(s): \_\_\_\_\_  
including any  
overlay districts

**I. GENERAL INFORMATION**

A. Type of Special Permit Requested: \_\_\_\_\_

Under Section(s) \_\_\_\_\_ and 10.4 of the Great  
Barrington Zoning Bylaws.

B. Name of applicant: \_\_\_\_\_

C. Address & telephone no. of applicant: \_\_\_\_\_

D. If applicant is not owner, state interest or status of applicant in land. Attach copy of any option or  
purchase agreement. \_\_\_\_\_  
\_\_\_\_\_

E. Name of owner exactly as it appears on most recent tax bill: \_\_\_\_\_  
\_\_\_\_\_

F. Address of owner: \_\_\_\_\_

G. Telephone number of owner: ( \_\_\_\_\_ ) \_\_\_\_\_

H. Is the proposed development served by :  
Public Water System ( ) Yes ( ) No  
Public Sewer System ( ) Yes ( ) No

J. Is an environmental study or document required for this project under state or federal laws?  
( ) Yes ( ) No If yes, specify type of study and agency requiring it. \_\_\_\_\_  
\_\_\_\_\_

K. Attach a brief description of proposed use of property, including the existing use of the property,  
and how the project is in harmony with the Great Barrington Master Plan. (Copies of the Master

Plan are available for free download from the Town website. Hard copies can be read at the Clerk's office or the Town libraries.)

- L. Attach a list of abutters, owners of land directly opposite on any public or private street or way and owners of land within 300 feet of the property line, including bordering towns. The list must be prepared and certified by the Great Barrington Board of Assessors office.
- M. Include information as applicable in Sections II, III, IV, V, VI and VII.
- N. One original and fourteen (14) exact copies of all required documentation must be submitted. One electronic version in PDF format must also be submitted.

## II. PLAN OF PROPERTY

- A. A site plan for the proposed development, drawn to a scale of 1"=40', each page of which shall be titled, dated, numbered and signed by the preparer. If the preparer is an engineer, architect, surveyor or other professional registered in Massachusetts, *each page shall bear his or her professional seal*. This plan shall clearly show the following:
  - 1. Owner and applicant
  - 2. Engineer or Architect
  - 3. Date
  - 4. Scale and north arrow
  - 5. Zoning district (s)
  - 6. Names of adjacent streets
  - 7. All existing lot lines and dimensions
  - 8. Lot size
  - 9. Locations and dimensions of all existing and proposed structures, including additions thereto
  - 10. Number of dwelling units existing and proposed
  - 11. Location and number of parking spaces, with each space numbered
  - 12. Location of driveways and/or access roads with directional arrows as needed
  - 13. Location of all streams, ponds, wetlands, steep slopes, and other significant topographic features of this property
  - 14. Provisions for drainage, watercourses, easements and systems
  - 15. Existing and proposed uses of structures
  - 16. Screening and/or buffer provisions, as well as all other landscaping proposed
  - 17. Site photos as needed to illustrate the existing and proposed conditions
  - 18. Locus map (locating site within the neighborhood and town)
  - 19. Proposed open space or park area(s) if any
  - 20. Such other data as the Planning Board may require
- B. Other requirements (if and as requested by the Planning Board, Conservation Commission, Selectboard, Board of Health or Building Inspector):
  - 1. General characteristics of land under a separate plan at a scale of 1"=100' showing the general characteristics of all lands within 200 feet of the site including structures, parking areas, driveways, pedestrian ways, natural features and existing land uses. Land uses shall be designated by shading the plan with colored pencil and using standard land use colors.
  - 2. Architectural drawings, prepared by a Registered Architect, at a scale sufficient to show the details of the proposed building (s) and signs but not less than 1/8"=1".
  - 3. A separate plan, prepared by a Registered Engineer or Architect, drawn to a scale of 1"=500' which shall clearly show:
    - a. the project site
    - b. location of public and private wells within ½ mile of any lot lines
    - c. Contour lines at 2-foot intervals

- d. Location of wells on the site or within 400 feet of lot lines
- e. Location of wetland area
- 4. Common ownership land/adjacent lots usage.
  - a. A copy of those portions of the Assessors' map(s) showing all contiguous land held in common ownership with the land affected by the special permit, or all contiguous land held in common ownership by the applicant
  - b. Land use of adjacent lots

### **III. PUBLIC WATER – WASTE DISPOSAL**

- A. Availability of public water
  - 1. Estimate demand.
  - 2. Submit documentation of available water pressure.
- B. Availability of public sewer
  - 1. Estimate daily flow of public sewer.
  - 2. Describe disposal facilities and submit evidence of all necessary state and local approvals.
  - 3. Submit evidence of all required approvals by the Massachusetts Department of Environmental Protection of any proposed wastewater treatment system requiring such approval and of any industrial waste treatment or disposal system

### **IV. ENVIRONMENTAL REPORTS**

- A. Submit copies of any environmental reports or documents prepared for the project required by State or Federal law or regulations.
- B. Submit copies of all environmental reports required by the Conservation Commission, Planning Board, Board of Health or any other local board or official.
- C. Description of open space or park(s) if any
  - 1. Letter to the Town of Great Barrington offering open land to the Town, *or*
  - 2. Document showing terms of permanent covenant of open space.
- D. Hazardous Materials
  - 1. A complete list of all materials, pesticides, fuels and toxic or hazardous materials to be used or stored on the premises. Generic names should be supplied as listed in the Massachusetts Department of Protection's Hazardous Waste Regulations (310 CMR 30.000) and, where applicable, the Industry and EPA Hazardous Waste Number should be supplied. The list should be accompanied by a description of measures proposed to protect from vandalism, corrosion, leakage and for control of spills.
  - 2. A description of possible toxic or hazardous wastes to be generated indicating storage and disposal method.

### **V. PLANNED PHASING**

Planned phasing, if project is to be constructed in more than one phase. For multi-family dwellings, cluster residential development and single family attached dwellings, the design of roadways, access roads, sidewalks, common drives, and utilities shall generally conform to the standards set forth in the Rules and Regulations Governing Subdivision of Land in the Town of Great Barrington; regardless of whether the development is a subdivision within the legal definition.

### **VI. IMPERVIOUS SURFACES**

Description of the extent of impervious surfaces, of provisions for collecting surface runoff and of provisions for on-site recharge and removal of contaminants.

**VII. GROUNDWATER**

Except for those uses applying for a special permit solely for excavating or drilling, a Groundwater Quality Certification, prepared by a Massachusetts Registered Professional Engineer, experienced in hazardous waste disposal, groundwater evaluation or hydrogeology may be required. Said Groundwater Quality Certification shall state that: “as a result of the project, the groundwater quality at the boundary of the premises, resulting from on-site waste disposal, other on-site operations, natural recharge and background water quality,

- a. will not fall below the standards established by the DEP in “Drinking Water Standards in Massachusetts”, or
- b. Where existing groundwater quality is already below those standards, will not be further degraded.”

Date: \_\_\_\_\_

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Co-owner Signature

\_\_\_\_\_  
Applicant’s Signature

**SPECIFICS:**

- 1. All site plans and specifications must be signed and dated by the preparer.
- 2. **ALL OWNERS** of property must sign the application
- 3. A copy of the special permit procedures is available upon request.
- 4. Fee for application is \$350.00 to cover the cost of the public hearing notices and notification to parties in interest.
- 5. Once all the necessary papers, maps, etc. as indicated above are correlated into fourteen sets, **call the Town Planner’s office at 413-528-1619 ext. 2401 to arrange an appointment to file your application.** The application will be reviewed for completeness and a date for a public hearing before the Granting Authority will be scheduled. Meetings before the recommending Boards such as the Planning Board, Conservation Commission and Board of Health will also be arranged at this time.

**PLEASE READ AND SIGN BELOW**

ALL COSTS INCURRED BY THE TOWN FOR THE EMPLOYMENT OF EXPERTS OR CONSULTANTS REQUIRED BY ANY TOWN BOARD FOR THE PURPOSE OF ANALYZING OR EVALUATING ANY PROJECT THAT IS A SUBJECT OF A SPECIAL PERMIT APPLICATION SHALL BE ASSESSED TO THE APPLICANT AND SHALL CONSTITUTE PART OF THE APPLICATION FEE. A COPY OF THIS REGULATION SHALL BE PROVIDED TO EACH APPLICANT WHO SHALL SUBMIT WITH HIS APPLICATION A SIGNED STATEMENT THAT HE HAS READ THIS REGULATION AND AGREES TO BE BOUND BY IT.

I have read the above regulation and agree to be bound by it.

Applicant’s Signature \_\_\_\_\_

Date \_\_\_\_\_